

# **PRIVACY POLICY**

# Devereux Decorators are committed to protecting and respecting your privacy.

We may collect and process the following personal data about you:

- Information that you provided by filling in forms on our website
- Records of any letters or emails that you send
- We may record our telephone conversations for training purposes
- Details of transactions and of the fulfilment and administration of your orders
- Details of your visits to our site including, but not limited to, traffic data, location data, weblogs & other communication data, whether this is required for own billing purposes or otherwise and the resources that you access and use

## **IP** Addresses and cookies

We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration. This is statistical data about our users browsing actions and patterns, and does not identify any individual.

We may obtain information about your general usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. These help us to improve our site and to deliver a better and more personalised service in the following:-

- To estimate our audience size and usage pattern
- To store information about your preferences to help us to customise our site according to your individual interests
- To speed up your searches
- To recognise you when you return to our site

You can activate the setting on your browser which allows you to refuse cookies. However, if you select this setting you may be unable to access certain parts of our site. Our web server will send cookies when you log on to our site.

#### Uses made of the information

#### We use information we hold about you in the following ways:

- To ensure that content from our site is presented in the most effective manner for you and for your computer.
- To provide you with information, products or services that you request from us or which we feel may interest you when you have consented to be contacted for such purposes.
- To carry out our obligations arising from any contacts entered into between you and us
- To allow you to participate in interactive features of our service, when you choose to do so
- To notify you about changes to our service

We may use the information we hold to send you an occasional newsletter, to keep you informed about our services. By engaging our services, you consent to us using the information we hold about you in this way.

## Disclosure of your information

We may disclose your personal information to third parties:

If we are under a duty to disclose or share your personal data in order to comply with any legal obligation or to protect our rights, property or safety of that of our customers or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by emailing us mac@devereux-decorators.co.uk

Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these. It is your responsibility to check these policies before your submit any personal data to these websites.